

# *Falkville Fall Festival*

## *October 14, 2017*

### Vendor Guidelines

#### Booth Space Information

- Outdoor booth spaces are 10' deep and 10' wide. Size accommodations can be made if special requests are submitted with reservations.
- Spaces are reserved upon receipt of booth payment and are determined on a first come- first serve basis.
- Payment requirements: \$40 fee for food booth / \$25 fee for arts & crafts /church booth
- Electrical and water hook-ups are available for an additional fee:
  - \$15 for 110V service
  - \$15 for water hook-up

#### General Information

- Vendors cannot set up until after 4:30 PM on Friday
- Vendors need to be open for business by 8:00 AM.
- **NO** vehicles in vendor area past 8:00 AM!
- Booths must be clean and litter free at all times.
- Vendors must provide their own tables, chairs, set/display props, extension cords, etc.
- Vendors must sign a HOLD HARMLESS CONTRACT AGREEMENT, which is attached.
- All fees including electrical and water must accompany the registration form.
- THE FESTIVAL COMMITTEE RESERVES THE RIGHT TO PROHIBIT THE SALE OF LEWD OR UNDESIRABLE ITEMS. THE FESTIVAL COMMITTEE HAS SOLE DECISION-MAKING POWER ON THE ACCEPTIBILITY OF ANY ITEM IN QUESTION.

Additional questions/inquiries should be directed to:

Kay Saint

Telephone: 256-784-5922

Fax: 256-784-9041

RETURN THIS PORTION)

\_\_\_\_\_  
(Name of Applicant) (Business name if any)

\_\_\_\_\_  
(Address) (City) (State) (Zip)

\_\_\_\_\_  
(Telephone) (Email Address)

Number of 10' x 10' spaces requested \_\_\_\_\_

Additional Hook-ups requested (Circle) electrical/\$15 water/\$15

Brief description of merchandise/food offered-  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Make checks payable to: Town of Falkville  
Fall Festival  
P.O. Box 407  
Falkville, AL 35622

Total amount enclosed:  
\_\_\_\_\_

**HOLD HARMLESS CONTRACT AGREEMENT**

I assume full responsibility for my own exhibit and agree to relieve the Town of Falkville and the Falkville Fall Festival Committee of liability for any damages, beyond due care, including claims of loss, damage, or injury. I also agree to abide by the rules set forth in the Vendor Guidelines and assume responsibility for installing my booth.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print Name